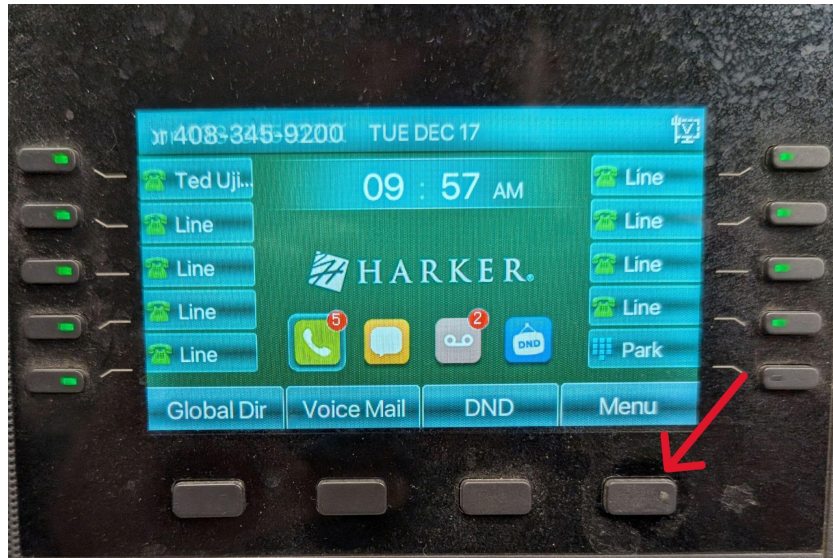


# Walkthrough for Call Forwarding on Phone

Last Updated Dec 17, 2024

## Configure Call Forwarding Settings

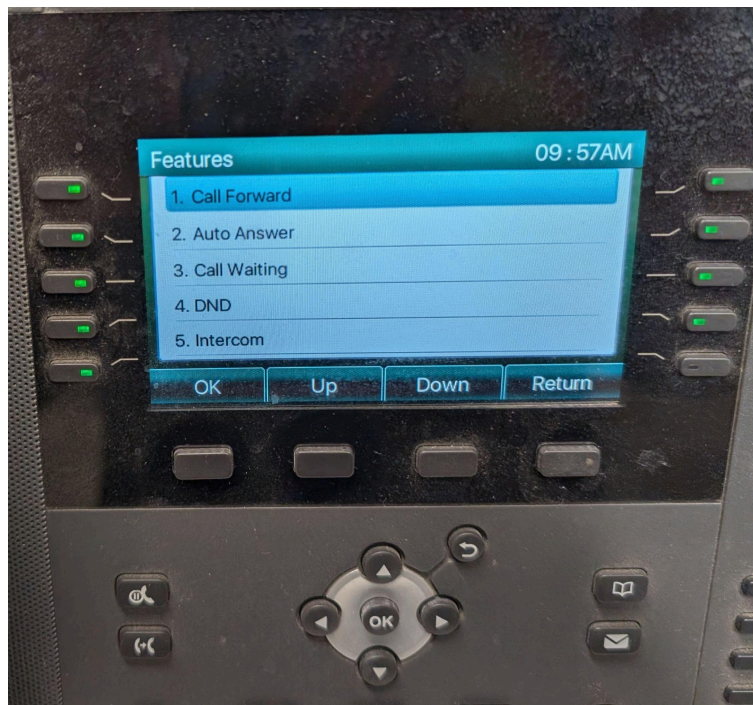
- 1) Press the button for **Menu**



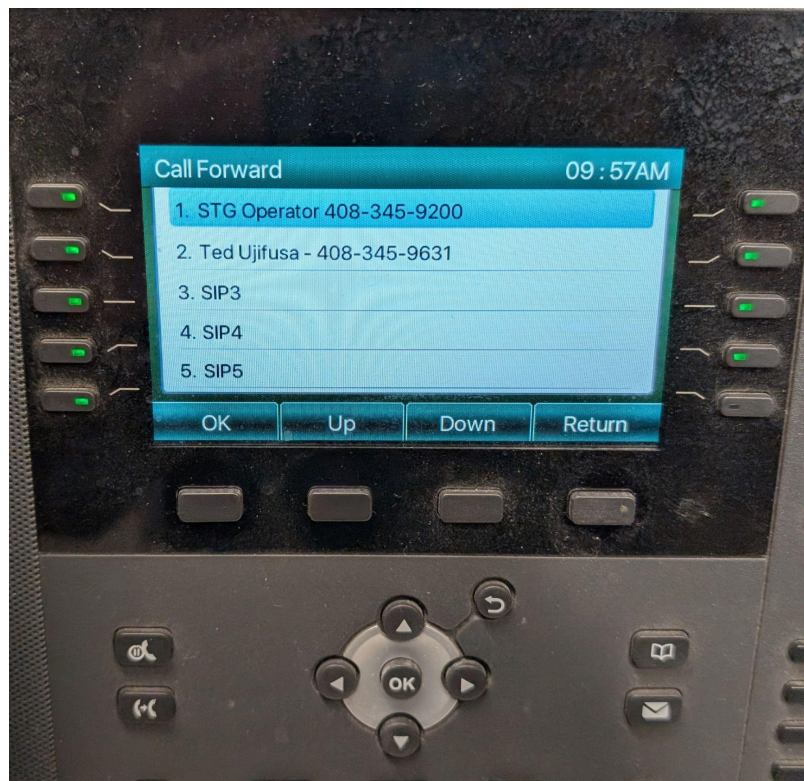
- 2) Use the arrow keys and OK to select the **Features** menu option



3) Click OK to select the **Call Forward** option

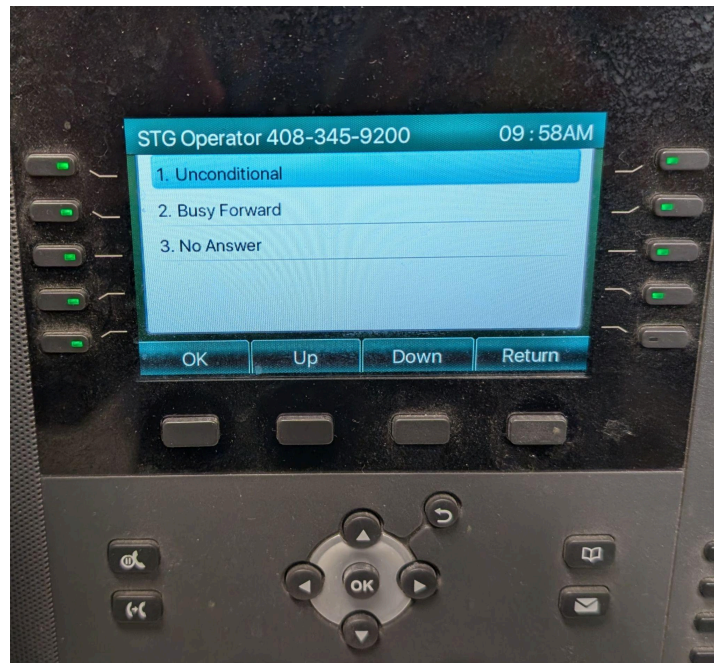


4) Use the arrow keys and OK to select the number you wish to forward when called





- 5) After choosing the number you want forwarded, use OK to select the **Unconditional** option



- 6) Use the arrow keys to navigate to the **Forward to** field and enter the phone number you want users to be forwarded to when they call. Once finished, select the button for the onscreen **OK** option.

a) **Note: If forwarding to a Harker number, only the 3-digit extension is necessary. Otherwise you can enter a standard 10-digit number.**

